



Lyndhurst Shed

Code of Conduct & Safeguarding Policy

Purpose of Lyndhurst Shed (The Shed)

1. to provide a venue for members to talk and connect with others while participating in group or individual projects;
2. to provide opportunities for friendship and socialising in a safe environment while also providing the space, expertise and facilities for members to pursue hobbies, crafts and other creative activities;
3. to undertake projects, acceptable to the group, that are of benefit to individuals, other groups and the broader community.

To achieve this purpose, we will:

1. maintain an open-door policy and will not reject any person on the basis of race, sex, disability, religion or age;
2. provide a safe physical environment;
3. provide a safe and supportive social environment;
4. provide referrals to other services or agencies when appropriate or requested;
5. respect the rights and decisions of participants;
6. respect the confidentiality and privacy of participants.

The Work Environment in “The Shed”

1. we will not tolerate abuse, violence, anti-social behavior or infringements of the rights of others - persons indulging in this sort of behavior will be asked to leave the Shed;
2. any person arriving at the Shed obviously under the influence of drugs or alcohol will be invited to leave immediately and return when sober;
3. participants are expected to conduct themselves in a courteous manner towards their fellow members - this includes being considerate of other persons' needs for space, tools, materials and equipment;
4. each member will be responsible for implementing health and safety requirements and ensuring they are adhered to at all times;
5. we will share learning, celebrate success and acknowledge and recognise participants.

General Shed Rules

1. always clean equipment after use and return tools to the appropriate place;
2. always ensure tools and equipment are in safe working order;
3. ensure that your immediate work area is free of obstructions and your operations shall not interfere with other Shed activities;
4. alert others to any faulty item, ensure that it is removed from use and immediately notify the relevant responsible Shed officer.

Code of Practice

1. the Shed resources are for collective benefit not for personal profit;
2. programmes and activities need to be appropriate to the aims and objectives of the Shed.

Safeguarding Policy

Safeguarding means protecting a person's right to a safe environment, free from abuse or neglect. It is about people and organisations working together to prevent and stop both the risks and experiences of abuse and neglect, whilst ensuring that an adult's wellbeing is promoted. This includes, where appropriate, having regard for their views, wishes, feelings and beliefs.

A person can be abused verbally, physically, psychologically or financially. It can happen as a result of an action, or as a result of a failure to act. It can happen when an adult at risk is wrongly influenced to carry out a financial or sexual exchange that they do not consent to, or aren't able to consent to.

The Care Act 2014, provides the following definition of 'an adult at risk' as an adult whom:

1. Has needs for care and support.
2. Is experiencing, or is at risk of, abuse or neglect, and
3. As a result of those needs is unable to protect himself or herself against the abuse or neglect or the risk of it.

The Shed Safeguarding Policy is as follows:

1. Shed membership is confined to people over the age of 18.
2. Any visiting child must at all times be accompanied by a family member or legally qualified guardian.
3. Any adult who is considered to be 'at risk' will need to be accompanied at all times by a carer who is legally qualified to look after them.
4. Any member who believes another member to be 'at risk' must report it to a member of the committee. The committee will then consider the case and take appropriate action, including documenting the decision-making process.
5. Should, despite these precautions, a member witness what they believe to be a Safeguarding Incident, they should report it immediately to a committee member, who must take appropriate action. If there is any risk of immediate harm to the individual, the police or local authority care services may need to be contacted.